



WOMEN'S SERVICES POLICY

Policy #:

Page#: 1

Origination Date: 3/2009

Reviewed:

Revised:

SUBJECT: Electronic QS Chalkboards Alerts & Reminders

PURPOSE:

The purpose of the Alerts & Reminders tool is to provide nurses with patient data. Nurses are notified of required tasks and/ or critical clinical data in a timely manner resulting in enhanced patient safety.

POLICY:

All patients with continuous fetal monitoring will have at least the minimum of the **Vital Sign Alerts** set within 15 minutes of being placed on fetal monitor. All patients requiring pulse oximetry will have the **Low O2 Sat Alert** set.

Parameters of the Alerts & Reminders are predetermined and cannot be changed.

DEFINITIONS:

Icons

Icons are the symbols that nurse will see to identify that an Alert/Reminder is active for a patient. Reminder Icons are flag-shaped and Alert Icons are triangle-shaped. The color of the icon indicates the level of the Alert/Reminder status.

1. Activated icons

Activated icons are the symbols used to identify that an Alert or Reminder has been assigned to a patient or that an Alert or Reminder has been triggered. A flashing Icon indicates that a critical value or a missed task exists. The icon is a *steady* color when:

1. No Alert or Reminder has been assigned to the patient.
2. No Alert or Reminder has been triggered for the patient.
3. An activated Alert has been "Acknowledged".
4. An activated Reminder has been "Snoozed".

2. Alert Icon is triangle shaped

Alert items the nurse of specified results and corresponding urgency. When an Alert is triggered, the system will display the appropriate Alert level.

The icons below display the Alert levels:

Alert Icons

An error has occurred within the Alerts & Reminders. Error (Gray box with red "X")
Idle No Alerts assigned (Steady gray).

Active Alert has been assigned, but has not been triggered (Steady green).

Active Level 1 Alert: Lowest in priority (Yellow flashing).

Active Level 2 Alert: Second in priority (Orange flashing).

Active Level 3 Alert: Highest in priority (Red flashing and auditory alert at the stations).



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3. Reminder Icon is flag shaped

Reminder items notifies the nurse of overdue assessment/documentation/intervention. When a Reminder is triggered, the system will display the appropriate Reminder.

The following icons display the Reminder sequence:

Error An error has occurred within Alerts & Reminders. (Gray box with red "X")

Idle No Reminder assigned (Steady gray)

Assigned Reminder assigned but no Reminder triggered (Steady green)

Active First Reminder: (Yellow flashing)

*Less than 15 minutes overdue. (If a Reminder is snoozed, the next Reminder will flash and change color in 15 minutes).

Active Second Reminder: (Orange flashing) 15-30 minutes overdue.

*(If Reminder snoozed, the next Reminder will flash and change color in 15 minutes).

Active Third Reminder: Highest priority (Red flashing)

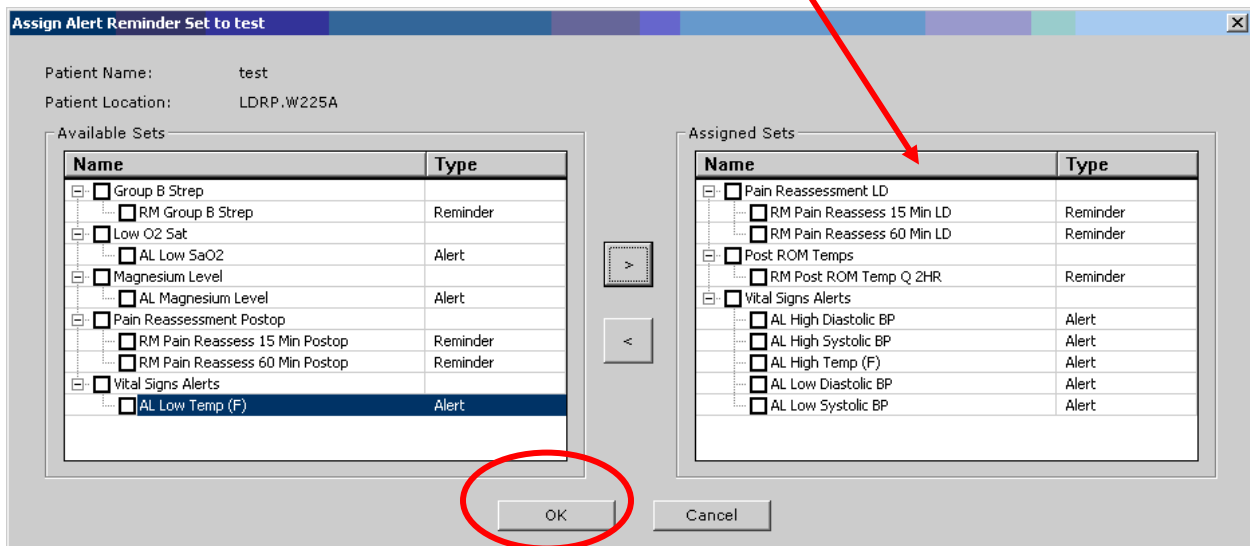
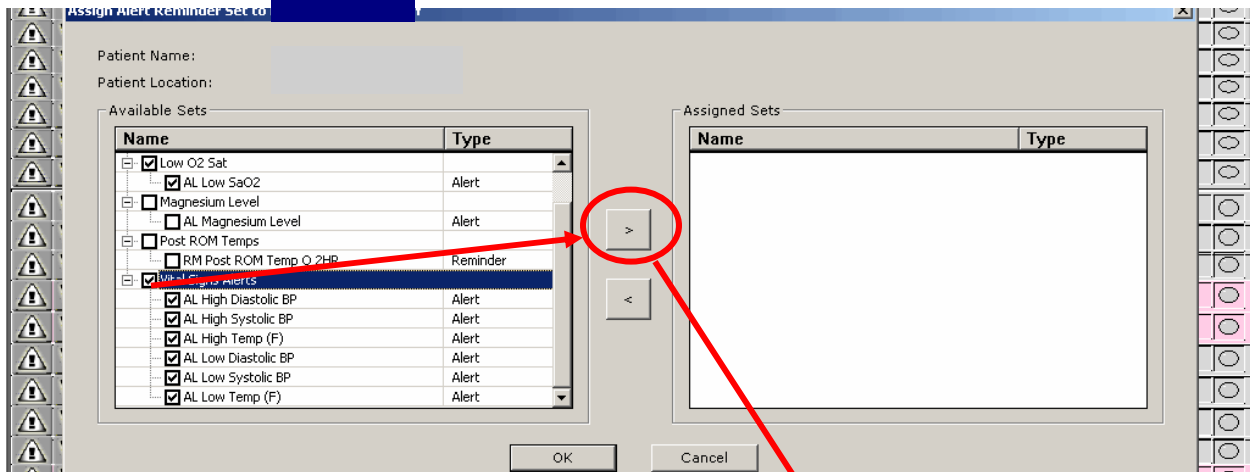
*Greater than 30 minutes overdue. A red Reminder cannot be snoozed.

| A&R | Room | Patient Name | Attending | Nurse | Dil / Eff / Sta | Last Exam | M | EGA | G / P | GBS | Blood Type | Comments |
|-----|-------|--------------|-----------|-------|-----------------|-----------|---|------|-------|-----|------------|-----------|
| | V220A | | | | | | | | | | | |
| | V221A | | | | | | ● | 33.3 | 2 1 | NR | | |
| | V222A | | | | | | | | | | | |
| | V223A | | | | | | ● | 24.1 | 1 0 | ND | A- | |
| | V224A | | | | | | | | | | | |
| | V225A | | | | | | | | | | | |
| | V226A | | | | | | ● | 28.0 | 4 3 | Neg | O+ | PROM |
| | V227A | | | | | | ● | 27.0 | 1 0 | ND | AB+ | |
| | V228A | | | | | | ● | 38.4 | 1 0 | | | |
| | V229A | | | | | | ● | 40.2 | 2 0 | Neg | O+ | |
| | V230A | | | | | | ● | 32.2 | 2 1 | Pos | A+ | R/C/S GDM |
| | V231A | | | | | | | | | | | |

PROCEDURE:

1. Alerts & Reminders may be launched from the Chalkboard by following these steps:
 - a. From the electronic chalkboard, choose your patient and double click on the Grey Inactive Icon to be assigned. (Selecting an Alert/Reminder (A&R) icon on the chalkboard where a patient is admitted will automatically select that patient.)
 - b. A grey box will appear labeled Assign Alert Reminder Set to ...(patient's name). Select the Alert(s) and/or Reminder(s) from the Available Sets appropriate for your patient by clicking in the box. You may select more than one.
 - c. You will then move your selected sets by clicking on the arrow in the middle of the box pointing to the right. This moves your selections to the Assigned set area.
 - d. Click "OK"

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The Alert & Reminder Icon will change color from Grey to Green. Your selected Alerts & Reminders have been set.



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De-select Alerts & Reminder: Alerts & Reminders may be de-selected when the patient is no longer being monitored for required tasks and/or continued monitoring of specific clinical data. You may remove identified Alerts & Reminders by following these steps:

- From the electronic chalkboard, choose your patient and double click on the activated Icon that was assigned
- A grey box will appear labeled Assign Alert Reminder Set to ... (patient's name). Select the Alert(s) and/or Reminder(s) from the Assigned Sets on the left side by clicking in the box. You may select more than one.
- You will then move your selected sets by clicking on the arrow in the middle of the box pointing to the left. This moves your selections to the Available Set area.
- Click "OK"

Assign Alert Reminder Set to

Patient Name:
Patient Location: LDRP.W227A

Available Sets

| Name | Type |
|---|----------|
| <input type="checkbox"/> Group B Strep | |
| <input type="checkbox"/> RM Group B Strep | Reminder |
| <input type="checkbox"/> Low O2 Sat | |
| <input type="checkbox"/> AL Low SaO2 | Alert |
| <input type="checkbox"/> Magnesium Level | |
| <input type="checkbox"/> AL Magnesium Level | Alert |
| <input type="checkbox"/> Pain Reassessment Postop | |
| <input type="checkbox"/> RM Pain Reassess 15 Min Postop | Reminder |
| <input type="checkbox"/> RM Pain Reassess 60 Min Postop | Reminder |
| <input type="checkbox"/> Post ROM Temps | |
| <input type="checkbox"/> RM Post ROM Temp Q 2HR | Reminder |

Assigned Sets

| Name | Type |
|--|----------|
| <input checked="" type="checkbox"/> Pain Reassessment LD | |
| <input checked="" type="checkbox"/> RM Pain Reassess 15 Min LD | Reminder |
| <input checked="" type="checkbox"/> RM Pain Reassess 60 Min LD | Reminder |
| <input checked="" type="checkbox"/> Vital Signs Alerts | |
| <input checked="" type="checkbox"/> AL High Diastolic BP | Alert |
| <input checked="" type="checkbox"/> AL High Systolic BP | Alert |
| <input checked="" type="checkbox"/> AL High Temp (F) | Alert |
| <input checked="" type="checkbox"/> AL Low Diastolic BP | Alert |
| <input checked="" type="checkbox"/> AL Low Systolic BP | Alert |
| <input checked="" type="checkbox"/> AL Low Temp (F) | Alert |

OK Cancel

Assign Alert Reminder Set to

Patient Name:
Patient Location: LDRP.W227A

Available Sets

| Name | Type |
|---|----------|
| <input type="checkbox"/> Group B Strep | |
| <input type="checkbox"/> RM Group B Strep | Reminder |
| <input type="checkbox"/> Low O2 Sat | |
| <input type="checkbox"/> AL Low SaO2 | Alert |
| <input type="checkbox"/> Magnesium Level | |
| <input type="checkbox"/> AL Magnesium Level | Alert |
| <input type="checkbox"/> Pain Reassessment LD | |
| <input type="checkbox"/> RM Pain Reassess 15 Min LD | Reminder |
| <input type="checkbox"/> RM Pain Reassess 60 Min LD | Reminder |
| <input type="checkbox"/> Pain Reassessment Postop | |
| <input type="checkbox"/> RM Pain Reassess 15 Min Postop | Reminder |
| <input type="checkbox"/> RM Pain Reassess 60 Min Postop | Reminder |
| <input type="checkbox"/> Post ROM Temps | |

Assigned Sets

| Name | Type |
|------|------|
|------|------|

OK Cancel



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Guidelines: